

## **SCOTTISH DARTS ASSOCIATION BOARD OF DIRECTORS**

### **DECLARATION OF INTERESTS POLICY**

In accordance with Company Law and recognised good practice all Directors are formally required to declare all their possible conflict of interests in their capacity of Directors of the Scottish Darts Association. Details are also sought for immediate family (i.e. spouse, partner, children and parents) as allegations of conflict of interest may extend to the influence of close relatives.

This also applies to agenda items discussed at each Scottish Darts Association Board Meeting. The agenda will include a standing item that Directors will be asked to declare any possible conflict of interest at the start of the meeting. This declaration will be noted in the minutes of each meeting.

The process for such declaration is to complete and sign a declaration of interest form on appointment to the Board. This is to be renewed at the first Board meeting of each year following the AGM.

Any change to the circumstances should be recorded immediately with the Company Secretary and the form updated accordingly. These forms will be kept by the Company Secretary. A copy will be kept in the Scottish Darts Association office.

The information to be noted should include:

- full details of any membership or involvement with sports clubs, governing bodies or sports related organisations which are current or have expired in the last five years;
- commercial interests in companies owning, operating or providing sports facilities, or the supply of goods or services which the Company and/or its members may purchase; and
- any other information that may be relevant.

## SCOTTISH DARTS ASSOCIATION BOARD OF DIRECTORS

### DECLARATION OF INTERESTS FORM

**NAME:**

In each category please provide full details of any membership or involvements, which are current or have expired in the last five years.

**Involvement with other sports clubs and other governing bodies of sport**

Self or Family Member	Name of Organisation	Nature of Involvement	Current or Expired

**Involvement with commercial companies owning, operating or providing sports facilities, or the supply of goods or services which the SSA and/or its members may purchase.**

Self or Family Member	Name of Organisation	Nature of Involvement	Current or Expired

**Declaration**

I confirm to the best of my knowledge and belief the information given above is correct and complete. Please note that if you withhold any information or provide information that is false, the Scottish Darts Association may take disciplinary action. I undertake to update the record if and when any changes take place.

**Signature:**

**Date:**